



Voluntary acknowledgement of incorrect payments

Important information

Complete this form to acknowledge overpayments you received due to incorrect claiming under the Medicare program.

Voluntary Acknowledgement

Under the *Health Insurance Act 1973*, health professionals who incorrectly claim payments under the Medicare program may be required to pay an administrative penalty in addition to repaying the incorrectly claimed amount. The penalty amount may be reduced when a health professional voluntarily acknowledges incorrectly claimed amounts.

You must use this form if you wish to advise the Department of Human Services about amounts incorrectly paid under the Medicare program.

Assistance

If you need assistance completing this form email compliance.legislation@humanservices.gov.au or go to www.humanservices.gov.au

Lodgement

Send the completed form to:

Desk and Analysis Compliance - Voluntary Compliance Team
Recovery, Health and Business Compliance Division
Department of Human Services
PO Box 9822
SYDNEY NSW 2001

Print in **BLOCK LETTERS**

Tick where applicable

Your details

1 Dr Mr Mrs Miss Ms Other

Family name

First given name

Other given name(s)

2 Provider number

Please provide the following details if you wish to be contacted at an address or phone number that is different to those held by the Department of Human Services for Medicare claiming purposes.

3 Address

Postcode

4 Daytime phone number

Mobile phone number

Fax number

5 Audit reference number (if applicable)

6 If you have been issued with a Section 129AAD notice please provide the date the notice was issued

Declaration

The Department of Human Services will acknowledge the receipt of this form.

7 I declare that:

- the information on this form including the schedule of services is correct.

Claimant's signature

Date

Privacy note

The information provided on this form will be used to determine possible overpayments received due to incorrect claiming. The collection of this information is authorised by the *Health Insurance Act 1973*. This information may be disclosed to the Department of Health and Ageing or as authorised or required by law.

