



# Practice Incentives Program

## Practice Nurse Incentive application

### Important Information

Complete this form to apply for the Practice Incentives Program (PIP) Practice Nurse Incentive. This form is only to be used by practices already registered for the PIP.

Medicare Australia will assess the Rural, Remote and Metropolitan Areas (RRMA) classification of your practice, which will then be used to determine the practice's eligibility for this incentive.

### Assistance

If you need assistance completing this form call **1800 222 032** (call charges may apply) between 8.30 am and 5.00 pm ACST, Monday to Friday. For more information email [pip@medicareaustralia.gov.au](mailto:pip@medicareaustralia.gov.au) or go to [www.medicareaustralia.gov.au/pip](http://www.medicareaustralia.gov.au/pip)

### Lodgement

Send the completed form to:

**Practice Incentives Program**  
**GPO Box 2572**  
**ADELAIDE SA 5001**

or fax to: **08 8274 9352**

Print in **BLOCK LETTERS**

Tick where applicable

### Eligibility requirements

To be eligible for the PIP Practice Nurse Incentive, the practice must:

- be located in RRMA 3-7 or
- be in an urban area or workforce shortage or
- be an Aboriginal Medical Service (AMS) or
- an Aboriginal Community Controlled Health Service (ACCHS) and
- meet the requirements as set out in the PIP Practice Nurse Incentive Guidelines. For further information go to [www.medicareaustralia.gov.au/pip](http://www.medicareaustralia.gov.au/pip)

**1** Does your practice employ an appropriately qualified: **(tick all that apply)**

Aboriginal Health Worker

Enrolled Nurse

Registered Nurse

Allied Health Professional   
(RRMA 1-2 only)

None of the above  Your practice is not eligible for this incentive.

**2** Is the practice nurse and/or Aboriginal health worker and/or allied health professional employed for the required number of sessions per week, relevant to your practice size?

No  Your practice is not eligible for this Incentive.

Yes

Practices should refer to the PIP quarterly payment advice regarding the Standardised Whole Patient Equivalent (SWPE) value of their practice. New practices must employ a practice nurse and/or Aboriginal health worker and/or allied health professional for a minimum of two sessions per week until the PIP quarterly payment advice shows the SWPE value of the practice. For more information on how the practice's SWPE value is calculated, refer to the Practice Incentives Program Guidelines.

For more information on the number of sessions a practice must employ a practice nurse and/or Aboriginal health worker and/or allied health professional, refer to the PIP Practice Nurse Incentive Guidelines.

### Practice details

**3** Practice ID

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**4** Practice name

**5** Address

Postcode

**6** Postal address (if different to above)

Postcode

**7** Phone number

Fax number

Email

@

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## Declaration

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### 8 I agree to:

- advise Medicare Australia in writing of any changes to practice arrangements by the relevant 'point in time' date or within 14 calendar days, whichever date is earliest.

### I understand that:


- if this is not done incentive payments may be reduced or recovered and the practice's eligibility for the PIP may be affected
- Medicare Australia may conduct compliance audits and the practice may be required to provide information as evidence of compliance with PIP eligibility requirements and that failure to do so may result in past PIP payments being recovered and/or future payments being suspended or ceased.

### I declare that:

- the information on this form is correct.

Authorised contact person's full name

Authorised contact person's signature



Date

## Privacy note

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The information on this form will be used to assess the practice's eligibility to receive payments under the PIP Practice Nurse Incentive and is required by Medicare Australia to perform functions under service arrangements made under the *Medicare Australia Act 1973*. Information including personal information, provided on this form may be disclosed to the Department of Health and Ageing, other relevant agencies or as authorised or required by law.