



Small Business Superannuation Clearing House

Making it easier for you

small business
superannuation
clearing house

Are you a small business with less than 20 employees?

You are eligible for the Small Business Superannuation Clearing House (the Clearing House).

The Clearing House is a service provided by the Australian Government. It offers a number of benefits to small businesses, including:

- it's free
- it's simple to use
- it's optional
- it helps you meet your superannuation guarantee obligations
- you only have to make one electronic payment to the Clearing House
- it reduces administrative burden and paperwork.

The Clearing House minimises the time and paperwork involved in paying contributions into numerous funds.

www.medicareaustralia.gov.au/super

How to register for the Small Business Superannuation Clearing House

1. Go to www.medicareaustralia.gov.au/super and register your business details—a user ID and password will be sent to the address you register with the Clearing House.
2. When you receive your user ID and password, go to www.medicareaustralia.gov.au/super and logon to the Clearing House to finalise your registration.
3. Enter the details for each of your employees. Completing these details will take approximately three minutes for each employee and only needs to be done once.
4. Each time you need to make superannuation payments for your employees, enter the contribution amounts for each employee and submit to the Clearing House. Make one single electronic payment and the Clearing House will generate and distribute the total contribution amount to each superannuation fund.

Further information about the Clearing House can be found on Medicare Australia's website at www.medicareaustralia.gov.au/super Alternatively you can call **1300 660 048** to speak to one of our staff or email SBSCHenquiries@medicareaustralia.gov.au.